



Fleetwood Town Council

Onward to a Better Future

You are summoned to attend the Meeting of the Town Council and Annual General Meeting on
Tuesday 30th May 2017,
within a conference room at the North Euston Hotel, Fleetwood at 7 p.m.

AGENDA

- 2315 Opening of the meeting.
- 2316 To elect a Chairman of the Council.
- 2317 To receive the Chairman's Declaration of Acceptance of Office.
- 2318 To elect a Vice-Chairman of the Council.
- 2319 To accept Apologies for Absence.
- 2320 To appoint representatives to **outside bodies**. (*Current representatives confirmed in 2016 are shown in brackets*).
- a) Wyre Area Committee – 3 representatives (open)
 - b) Planning Ambassador - 1 representative (Cllr Stirzaker)
 - c) Rotary Fireworks (CDO, Cllr Stirzaker)
 - d) PWRS (reps require formal confirmation)
- 2321 To appoint representatives to **Fleetwood Town Council committees and sub-committees**
- a) Office Committee (Cllrs Rogers, Barrowclough, Glasgow, Stirzaker)
 - b) Review Panel (Cllrs Anderton & Stirzaker)
 - c) Grievance Panel (Cllrs Rogers, Anderton, Stuchfield & McLaughlan)
 - d) Grievance Appeal Panel (Cllrs Barrowclough, Glasgow, B.Stephenson, E Stephenson)
 - e) Festive Lights Committee (Cllrs Rogers, Anderton, Barrowclough, Stirzaker)
- 2322 To appoint representatives to **Fleetwood Town Council working parties**
- a) Employment Working Party (Cllrs B Stephenson, Stuchfield)
 - b) Media Working Party (Cllrs Stirzaker, Anderton, Rogers, B.Stephenson and the Clerk)
 - c) Town Plan (Cllrs Anderton, Barrowclough, Stirzaker).
 - d) Health Working Party (Vacancy – was Cllrs Taylor and Fearon)
 - e) Precept Working Party (Cllrs Stirzaker, Stuchfield, Barrowclough, E. Stephenson, B.Stephenson, Rogers **SHOULD BE ONE MEMBER PER WARD**).
 - f) Fleetwood in Bloom (Cllrs Rogers, Stuchfield, Barrowclough, Stirzaker)
 - g) Team Fleetwood (Cllrs, Rogers, Anderton, Barrowclough)
 - h) Allotments Inspections – rota - All Councillors
 - i) Fleetwood Museum (Cllrs Rogers, Barrowclough, Anderton, Stirzaker)
 - j) Fleetwood Marsh Reserve (vacancies – new working party)

Councillors

T Rogers (Chairman) E. Anderton B. Glasgow M. Barrowclough (Vice Chairman) N.Stuchfield M. Stirzaker
P. Tilling C. McLaughlan B. Stephenson E.Stephenson R. Hewitt C. Raynor



- 2323 To accept the Minutes of the Meetings 25th April 2017 - **Chair**.
- 2324 To record Disclosable Pecuniary Interests from members in any item to be discussed. - **Chair**.
- 2325 To record Other Interests from members in any item to be discussed. Councillors are reminded that they should leave the meeting after making representations. - **Chair**.
- 2326 To receive the Chairman's report (for information only).
- 2327 To receive the Clerk's report (for information only).
- 2328 To receive the CDO's report (for information only)
- 2329 To receive Ward reports (for information only).
- 2330 **Adjournment to allow public participation (1).**
- a) Neighbourhood Policing Team report.
- b) Representations from members of the public (for information only) on any of the following agenda items – according to LALC/NALC best practice guidelines there will be **one** public participation session per Town Council meeting.
- 2331 **To reconvene the meeting.**
- 2332 To note the budget monitoring spreadsheet for 2017/18 – for information – **clerk**
- 2333 To review and complete Section 1 of the External Audit Annual Return – (enclosed). **Clerk**
- 2334 To review and complete Section 2 of the External Audit Annual Return. Full end of year accounts previously supplied in April meeting pack – (enclosed). **Clerk**
- 2335 To consider a grant aid application from the National Coastwatch Institution for £956.94 (enclosed) – **CDO**
- 2336 To consider a grant aid application from the Fleetwood Scarecrow Festival Committee for £1000 (enclosed) – **CDO**
- 2337 To approve the purchase of "Local Councils explained" at £19.99 (inc. postage) as required to support CiLCA qualification – listed in the essential resources section of the portfolio guide (enclosed) - **Clerk**
- 2338 To approved payment of £90.00 (inc.VAT) for Internal Audit charge – c a-solutions (enclosed) - **clerk**
- 2339 To approve payment of invoice from Cre8building for installation of office shelves (Approved by Council 28/2/17 agenda item 2230). Invoice matches original quote. All work carried out to requirements (enclosed) – **Chair**.
- 2340 To approve payment of invoice from Cre8building for replacement roof, render and garden wall (Approved by Council 31/1/17 agenda item 2186. Invoice matches original quote. All work carried out to requirements (enclosed) – **Chair**.



- 2341 To approve a payment of invoice from McNeill Builders for repair to planter boat at Ash St (approved by council 28/3/17 agenda item 2273). Invoice matches original quote. All work carried out to requirements (enclosed) - **CDO**
- 2342 To approve payment of invoice from Classique windows for installation of 2x Double Glazed windows to 1st floor of 122 Poulton Rd - Invoice matches original quote. All work carried out to requirements (enclosed) – **Chair**.
- 2343 To approve payment to Builders supplies for Fleetwood in bloom compost (credit for FIB donation deducted – enclosed) – **Chair**.
- 2344 To approve payment to Panther Press for Business Cards £159.60 (enclosed) - **Chair**
- 2345 To consider allocating an annual budget to boost Facebook posts of up to £200 per financial year (business case enclosed) - **Clerk**
- 2346 To consider an increase to the Website/Advertising budget (currently £2000 per annum) to £3000 to allow the Council more flexibility to advertise/promote/inform in a wider range of publications, if appropriate on a case by case basis (enclosed) – **CDO/Cllr Rogers**
- 2347 To discuss a proposal for the handover ceremony for the Goth Funnel/Fishermans memorial to take place on June 16th at 10.30am, venue to be proposed. - **Chair**
- 2348 To consider LCC proposals for Fleetwood Marsh Reserve (enclosed) – **Chair/Clerk**
- 2349 To consider a quote from the Rabbit Patch under Section 11.1(a) of the financial regulations (extension of existing contract)for conversion of the existing website to fully mobile, secure and up to date content management system Revision to website (enclosed) - **Clerk**
- 2350 To approve the purchase of weed suppressant membrane/securing pegs to cover the beds of the Council community plot (plot 1). To total of £100.98 plus postage (quote enclosed) – **CDO**.
- 2351 To consider and approve one of 3 quotes to purchase a water bowser for Fleetwood in Bloom as an ongoing asset. Quote for watering services included for comparison (enclosed) – **CDO/Cllr Rogers**
- 2352 To consider a proposal regarding double plot tenancy on the allotments (enclosed) – **Chair**.
- 2353 To note planning applications considered by members and agree any action to be taken (see list attached in pack)
- 2354 To receive items for information and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decision may be taken.



2355 To agree Accounts for Payment, including clerks and CDO salaries – please see enclosed information sheet.

2356 Date and venue of the next meeting, will be on Tuesday 27th June at the North Euston Hotel, 7pm.

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Clerk to the Council
Tel: 01253 872444